AMERICAN ACADEMY of ANESTHESIOLOGIST ASSISTANTS

E-Poster Requirement Checklist and Suggestions

E-Poster Requirement Checklist

- ❑ You MUST send your Submissions Form and E-Posters (de-identified and identified) together, in a single email to your advisor or delegated Program Representative.
- ❑ Your Program Director or delegated Program Representative MUST SUBMIT ALL the required documents in a single email with the subject line as described below to *AAAApostersubmissions@gmail.com* .
- ❑ You MUST create your poster in PowerPoint (or other program) using the 16:9 ratio resolution setting.
- ❑ You MUST include your Advisor's contact information and include them in all emails to us.
- ❑ Save the final presentation as a PDF file labeled as:
  - *AAAA2024_author's name (Last name First name)_poster title*
  - Example:
    - ***AAAA2024_Smith Mary_A Case Study of CVAs In a Patient with Therapeutic INR***.pdf
- ❑ The title must match that submitted with the submission form and must be in Title case.
- ❑ All posters must ***display*** a minimum of five references with appropriate citation usage.
- ❑ The poster must be organized and/or include sections that are appropriate to the selected abstract category submitted, refer to the categories below with *suggested* sections.

Cat. I --- Original Scientific Research:
- Introduction
- Materials and Methods
- Results of study (data analysis)
- Discussion/Conclusions
- References

Cat. II --- Medically Challenging Anesthetic Case: Introduction
- Introduction/Learning Objectives
- Case report and description
- Implications/Discussion
- References

Cat. III – Current Anesthesia Topic Analysis:
- Introduction (Relevance of topic and thesis)
- Significance/Aim/Goal
- Review of Literature
- Discussion/Conclusions
- References

E-Poster Suggestions

- Use a Sans Serif Font (Arial, Calibri, Tahoma, Verdana) with a point-size no smaller than 5.
- Use a complementary background and text coloring-scheme that positively affects the tone, theme, and personality of the poster information.
- Avoid long sections of text and too much information.
- Be sure that all charts, drawings, and illustrations are readable, preferably simple, and more heavily drawn.
- Have a logical flow of information that directs the mind and eye of the reader seamlessly.
- Stimulate interest and promote discussion by emphasizing the 'why it's important'.
- Have others review your poster and revise appropriately based on feedback.
- Review the information at UCLA for poster submissions for ideas and clarity, at:
  https://guides.library.ucla.edu/posters